Creative Summer Workshops

Including our SPF Summer Instrumental Music School

June 30 - July 25, 2025

Classes run Monday through Friday

Closed Friday, July 4th in celebration of Independence Day



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POLICY OF NON-DISCRIMINATION

The Scotch Plains-Fanwood Public Schools are committed to providing an equal opportunity for all students and employees, regardless of race, color, creed, religion, sex, ancestry, national origin, place of residence, social or economic condition, or handicap/disability in all school programs and vocational education opportunities. Consistent with the intent of Title VI of the Civil Rights Act of 1964 (racial/ethnic equity), and Section 504 of the Rehabilitation Act of 1973 (non-discrimination on the basis of handicap/disability), the Scotch Plains-Fanwood Public Schools afford all students and employees equal opportunity.

CREATIVE SUMMER WORKSHOPS 2025

Welcome to the 41st year of the Creative Summer Workshops of the Scotch Plains-Fanwood Public Schools! We are delighted to provide another four-week program, including the SPF Summer Instrumental Music School. Developed and conducted by the Scotch Plains-Fanwood Board of Education, the Creative Summer Workshops have been designed to offer a variety of enrichment for students. An experienced and talented professional staff will once again lead progressive, challenging, and exciting courses in a fun and engaging atmosphere. The program is open for students who reside in Scotch Plains and Fanwood, as well as surrounding areas.

GENERAL INFORMATION

The Creative Summer Workshops will be held between Monday, June 30 - Friday, July 25, 2025, except for the Instrumental Music Program which will conclude the evening of July 24th. **There will be no workshops on Friday, July 4th in observance of Independence Day.**

All workshops will operate **DAILY** between 9AM and 1PM. Workshops will be located at Scotch Plains-Fanwood High School, located at 667 Westfield Avenue in Scotch Plains, NJ.

Offerings are geared to the age and ability of our students. *Workshop titles bear grade references to those as of September 2025.* These grade references should be viewed as guidelines and are not intended to discriminate against students of other ages who may wish to participate. Our Instrumental Music program is open to students in grades 4-9 and our classes are available to students in grades K-8 only.

Registration is on a "first come, first serve" basis. Many workshops have limited enrollment and if they are filled your child will be placed on a waiting list. The Creative Summer Workshop is open to students from Scotch Plains and Fanwood, as well as all surrounding communities. Registration is ongoing until classes are filled.

PLEASE NOTE THAT REGISTRATION IS ONLY AVAILABLE ONLINE.

PAYMENTS CAN BE MADE ONLINE VIA CREDIT CARD OR PAID BY CHECK IF MAILED TO THE SCOTCH PLAINS-FANWOOD CREATIVE SUMMER WORKSHOPS AND RECEIVED WITHIN 7 DAYS OF REGISTERING YOUR CHILD.

See individual workshops for tuition and material fees. Tuition is all-inclusive. Please note that some classes have additional fees for materials and/or supplies indicated in the course description. Students should report at the appropriate time period and place on the first day of class. Students will be notified in the event of schedule changes.

Many of the workshops will feature a "Show and Share" session at the high school for families and friends on Thursday, July 24th. Invitations will be sent home in July for this occasion. Our Music School and performance classes will have an evening performance Thursday, July 24th at 6PM in the high school auditorium. All families of our musicians and all students enrolled in the CSW are permitted to attend with their families. More information will be sent home to students enrolled in these classes once the session begins.

Refund requests must be made in writing via email and submitted by Friday, June 20, 2025. Unfortunately no refunds will be granted once the Workshops have begun. If a student cancels prior to the first scheduled class, the tuition fee minus a \$10.00 administrative fee will be returned.

The Coordinators reserve the right to limit class size and to withdraw or add courses and activities in the interest of all concerned. No participant may switch from one workshop to another once the Creative Summer Workshops have begun unless the Coordinators deem that a participant's health condition warrants such a change.

SPECIAL ATTENTION: PARENTS

Please be advised that the Scotch Plains Police Department has reminded us that all traffic patterns and parking regulations will be strictly enforced at all our school locations. Any vehicle illegally parked will be ticketed and subject to removal at the owner's expense. Please also make sure to obey all posted speed limit signs when driving through any high school parking lot.

All children not enrolled in a class <u>MUST</u> leave school immediately once their workshop(s) have been completed. Our staff cannot be responsible for children not enrolled in a workshop. Children <u>CANNOT</u> wait in the school lobby for a future class, siblings, or friends. PLEASE BE PROMPT WITH PICK UP.

Parents are responsible to pick-up their child(ren) from the high school lobby (door 1). If there are other arrangements regarding pick up, please contact the program coordinators prior to the start of the workshop via email at jpassuth@spfk12.org and kmcardle@spfk12.org by 8:30 am. This is for the protection and safety of your child. The CSW staff will provide supervision of all children while in the school. The CSW staff cannot be held responsible for children once they leave the school.

Due to allergies that many of our children enrolled in the Creative Summer Workshops present, we request that parents **DO NOT** send in treats for birthdays or any other celebration. We do not want to put any child in a potentially dangerous situation of having an allergic reaction. Thank you for your understanding and cooperation with this matter. Please be advised that for any cooking classes, you must complete the Google form which the instructors have sent out to all students. Snacks are permitted during class, but must be NUT FREE.

Additional information may be obtained by emailing the Creative Summer Workshops Coordinators at ipassuth@spfk12.org or kmcardle@spfk12.org. All registrations are accepted unless you are notified otherwise.

CSW ADMINISTRATIVE STAFF/NURSE:

Coordinators: Jennifer Passuth and Kathleen McArdle

Nurse: To Be Determined

CREATIVE SUMMER WORKSHOPS 2025 TABLE OF CONTENTS

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10AM-11AM (continued)		
WORKSHOP	RECOMMENDED GRADE LEVEL(S) as of Fall 2025	PAGE
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CREATIVE SUMMER WORKSHOPS 2025 WORKSHOP DESCRIPTIONS

ADVANCED JEWELRY MAKING: 12PM - 1PM Recommended Grades 4-8	TUITION: \$210.00
Students will learn advanced techniques of jewelry making that are used to create necklaces, bracelets, wire wrapping, knotting, and more. They will learn designing, stringing, crimping and finishing techniques for creating beaded jewelry. Students will be able to take home their very own beautifully designed pieces.	

ALL THE WORLD'S A STAGE (ACTING FOR BEGINNERS): 12PM - 1PM - Recommended Grades 2-8	TUITION: \$197.00
In this course, students will learn some beginning acting skills and techniques. Classes will consist of exercises in improvisation, diction, developing a character, vocabulary for the stage, monologues, scenes, and more, while building confidence, self-esteem, communication skills and a sense of teamwork. Come jump in and see what characters you can become when you use your imagination!	

ART AROUND THE WORLD (DRAWING): 12PM - 1PM Recommended Grades 2-4	TUITION: \$230.00
In this class students will have an opportunity to create artwork that is age appropriate, and explore new and exciting techniques which will take their skills to the next level. Students will travel around the world and learn about different cultures through art. This artistic journey will be a fun and creative experience that the students will love!	3

BEGINNER PIANO: 9AM - 10AM Recommended Grades 5-8	TUITION: \$197.00
In this course, students will learn the skills necessary to begin playing the piano. Students will learn how to identify the notes on the piano, correct finger position, and more! This course is perfect for any student who wants to give playing the piano a try.	

BEGINNER UKULELE: 10AM - 11AM Recommended Grades 4-8	TUITION: \$197.00
Welcome to the introduction to ukulele course! This class will help students start from the beginning of learning an instrument. Students will gain the tools to understand how to tune the ukulele, how to hold the instrument, how to read a tab, picking, strumming, and how to accompany songs they love. This class will give students the foundation to continue their own learning of the instrument. Please note: The Ukulele is not an instrument offered through the band program during the school year. You can either purchase a ukulele and a case for \$40.00 and it will be the student's instrument to keep that will enable them to practice at home. Or you can borrow a district instrument for the class that will not be able to be taken home for practicing. The teacher will reach out prior to the course beginning to discuss your options.	

BEGINNING JEWELRY MAKING: 11AM-12PM Recommended Grades 2-5	TUITION: \$210.00
Students will learn techniques of jewelry making that are used to create necklaces, bracelets and earrings. They will learn designing, stringing, crimping and finishing techniques for creating beaded jewelry. Students will be able to take home their very own beautifully designed pieces.	COLOR OF THE PARTY

BEGINNING PIANO, Jr.: 10AM - 11AM Recommended Grades 2-4	TUITION: \$197.00
In this course, students will learn the skills necessary to begin playing the piano. Students will learn how to identify the notes on the piano, correct finger position, and more! This course is perfect for any student who wants to give playing the piano a try.	

BROADCAST JOURNALISM - SPORTS BROADCASTING 11AM - 12PM Recommended Grades 4 - 8	TUITION: \$197.00
Students with a passion for sports will get an opportunity to make their own version of Sports Center. Students will learn how to create a sports podcast, edit together highlight videos, top 10 playlists, and more.	***************************************

BROADCAST JOURNALISM & STUDIO TV: 12PM - 1PM Recommended Grades 4-8

Students in this class will learn the basics of broadcast journalism, how to film and edit together a news story, and how to conduct an on camera interview. The students will also be using "actual" studio tv equipment to go live on YouTube (privately) to put on mini newscasts. The final project will have students developing and recording their





BUCKET DRUMS X: 9AM - 10AM Recommended Grades 2-4

own live studio television show.

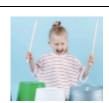
Bucket Drums X is a course for students who like to have fun! In this class students will learn how to make beats using buckets. Students will also learn how to read rhythms, perform drum solo routines, practice flipping and catching sticks, and learn how to play as a team. Whether you are a beginner or a pro, if you love drums or simply want to try it, this course is for you! Join and drop the beat!



TUITION: \$197.00

BUCKET DRUMS XTREME: 10AM - 11AM Recommended Grades 5-8

Bucket Drums Extreme is a course for students who like to have fun! In this class students will learn how to make beats using buckets. Students will also learn how to read rhythms, perform drum solo routines, practice flipping and catching sticks, and learn how to play as a team. Whether you are a beginner or a pro, if you love drums or simply want to try it, this course is for you! Join and drop the beat!



TUITION: \$197.00

CARD & BOARD GAMES: 12PM - 1PM Recommended Grades 3-6

Being an active participant in today's world means knowing how to use critical, strategic and collaborative skills. In this course, students will use and refine those skills and more to work with others. Students will learn various card games and work with each other to play board games that involve various mental skills. So get those thinking caps on and let's play!



TUITION: \$197.00

A CLAYTASTIC CLASS: 12PM - 1PM Recommended Grades 2-3

Students will have the opportunity to explore all things clay! We will use polymer clay to create tons of fun projects! No clay experience needed.

TUITION: \$230.00



COME CLAY AROUND!: 11AM - 12PM Recommended Grades K-1	TUITION: \$230.00
Students will have the opportunity to explore all things clay! We will use polymer clay to create tons of fun projects! No clay experience needed.	ST V

COOKING AROUND THE REGIONS OF ITALY: 9AM - 10AM Recommended Grades 6-8	TUITION: \$245.00 A Cooking Class
Get your tastebuds ready as you embark on a learning journey around the regions of Italy. Participants will be engaged in hands-on activities and learn how to make simple delicious recipes they can replicate at home. Participants will get to decorate their own apron to use during the class and take home after. This is a cooking class so please be mindful of food allergies. The course instructor will reach out prior to the course beginning to discuss allergies.	

COOKING AROUND THE REGIONS OF ITALY, Jr.: 10AM - 11AM Recommended Grades 3-5	TUITION: \$245.00 A Cooking Class
Get your tastebuds ready as you embark on a learning journey around the regions of Italy. Participants will be engaged in hands-on activities and learn how to make simple delicious recipes they can replicate at home. Participants will get to decorate their own apron to use during the class and take home after. This is a cooking class so please be mindful of food allergies. The course instructor will reach out prior to the course beginning to discuss allergies.	

CREATING MUSIC WITH GARAGEBAND: 9 - 10AM Recommended Grades 3-8	TUITION: \$197.00
In this course, students will learn the "ins and outs" of using GarageBand to produce their own music. Anyone can do it! Students will learn how to use the digital instruments, loops, and more. *Students who attend any Scotch Plains-Fanwood public school must bring their charged school-issued iPad to the course each day. Students residing in SPF who attend private school or students outside of Scotch Plains-Fanwood will be able to use a district iPad during the course.	

CREATIVE WRITING: 10AM - 11AM Recommended Grades 4-6	TUITION: \$197.00
Are you ready for a fun class to spark your writing? Then this is the class for you! This creative writing class will be a fun way to sharpen your skills and let your creative juices flow! You will have the opportunity to experiment with many types of writing such as poetry, fairy tales, fiction and nonfiction stories! We will focus on topics that you are excited about, that spark your writing. So come with your mind open and your pencil ready to write!	

CREATIVE WRITING, Jr.: 9AM - 10AM Recommended Grades 2-3	TUITION: \$197.00
Are you ready for a fun class to spark your writing? Then this is the class for you! This creative writing class will be a fun way to sharpen your skills and let your creative juices flow! You will have the opportunity to experiment with many types of writing such as poetry, fairy tales, fiction and nonfiction stories! We will focus on topics that you are excited about, that spark your writing. So come with your mind open and your pencil ready to write!	The state of the s

CROCHET FOR BEGINNERS: 9AM - 10AM Recommended Grades 3-5	TUITION: \$215.00
Crocheting is such a cozy and creative skill! Imagine a class where you start with just yarn and a hook, and by the end, you're crafting your own scarves, hat and more. Each session, you'll learn new stitches, techniques, and patterns. You'll be looping and stitching your way to some awesome handmade crafts in no time!	

CROCHET INTERMEDIATE CLASS: 10AM - 11AM Recommended Grades 4-6	TUITION: \$215.00
Join us for a fun crochet journey where you'll learn new tricks and techniques! This class is perfect for kids who are ready to explore more advanced stitches, patterns, and creative projects. We'll build on what you already know and make crochet even more exciting!	

GARDENING CREATIONS: 11AM - 12 PM Recommended Grades 2-4	TUITION: \$220.00
Come discover the magic of gardening! We will find the beauty of gardens through growing and potting plants. We will also create inspirational stones, wind chimes, and other garden art. Students will learn about different plants, how they grow, what they need to thrive, and more.	

GETTING CREATIVE WITH ARTS AND CRAFTS: 11AM - 12PM - Recommended Grades 3-5	TUITION: \$205.00
Unleash your imagination in our arts & crafts adventure class! Get ready to dive into a world of color, creativity, and hands-on fun as you design and create unique projects to take home. Students will work with a variety of materials and each day is a new artistic journey! Whether you're a budding artist or just love to make cool stuff, this class is the perfect place to explore, experiment, and express yourself!	

GETTING CREATIVE WITH ARTS AND CRAFTS, Jr.: 10AM-11AM - Recommended Grades K-2	TUITION: \$205.00
Calling all creative kids! Join us for a fun-filled arts & crafts class where little hands make BIG masterpieces! Students will work with a variety of materials and each day is an adventure to creativity!. Students will cut, glue, paint, and create special keepsakes to take home, all while exploring their imagination in a supportive and exciting environment.	

INDOOR/OUTDOOR SPORTS: 10AM - 11AM Recommended Grades 2-3	TUITION: \$197.00
Get ready to run, jump, and play in this action-packed sports adventure! From exciting indoor challenges to outdoor games in the sun, students will stay active while having a blast with friends. Whether it's classic team sports, fun relay races, or exciting new games, every day brings a new way to move and compete! Along the way, students will build teamwork, communication, leadership, and sportsmanship—all while making awesome memories!	

INDOOR/OUTDOOR SPORTS, Jr.: 9AM - 10AM Recommended Grades K-1	TUITION: \$197.00
Get ready to run, jump, and play in this super fun sports and games class! From exciting indoor activities to outdoor adventures, students will stay active while making new friends. We'll play silly relay races, teamwork games, and kid-friendly sports that keep everyone moving and smiling! Along the way, little athletes will practice important skills like teamwork, sharing, and good sportsmanship—all in a fun and supportive environment.	

INTRODUCTION TO TENNIS WITH COACH J!: 9AM - 11AM (2 Hour Workshop) - Recommended Grades 4-8	TUITION: \$335
Ready to serve up some fun? In this exciting two-hour tennis class , players will build skills, confidence, and a love for the game! Designed for beginners and intermediate players, this course covers all the essential strokes , footwork, and proper movement on the court. Through interactive drills, skill-building exercises, and fun tennis games, students will improve their technique while staying active and engaged. No racket? No problem! Players are encouraged to bring their own, but we have extras available to borrow.	

LEGO LAND SENIOR: 10AM - 11AM Recommended Grades 5-8	TUITION: \$197.00
Calling all Builders! Come curate creativity while strengthening fine motor skills and interacting with peers this summer. Students will participate in fun building challenges and construct their own creations with different size Legos. Come join in the fun!	

LEGO LAND JUNIOR: 9AM - 10AM Recommended Grades K-4	TUITION: \$197.00
Calling all Junior Builders! Come curate creativity while strengthening fine motor skills and interacting with peers this summer. Students will participate in fun building challenges and construct their own creations with different size Legos. Come join in the fun!	

PAINTING: 11AM - 12PM Recommended Grades 5-7	TUITION: \$225.00
Painting is a visual art course that will enable students to explore different painting techniques, media, and historical approaches to art. Student artists will look deeper into famous paintings and painters to gather inspiration for their own artworks. It will be a creative and fun experience for all who join!	

POETRY PALOOZA, Jr.: 11AM - 12PM Recommended Grades 1-3	TUITION: \$197.00
Unleash your inner poet! This workshop invites students to explore the magic of words, rhythm, and self-expression. From playful rhymes to heartfelt free verse, students will learn to craft poems that capture their unique voices and creativity. Through engaging activities, students will discover different styles of poetry and participate in creating their very own poetry book! They'll also explore how to perform their work, bringing their words to life with confidence and flair. Whether they're seasoned writers or just starting to explore poetry, this course promises a summer filled with inspiration, creativity, and fun!	Tructry

POETRY PALOOZA: 12PM - 1PM Recommended Grades 4-7	TUITION: \$197.00
Unleash your inner poet! This workshop invites students to explore the magic of words, rhythm, and self-expression. From playful rhymes to heartfelt free verse, students will learn to craft poems that capture their unique voices and creativity. Through engaging activities, students will discover different styles of poetry and participate in creating their very own poetry book! They'll also explore how to perform their work, bringing their words to life with confidence and flair. Whether they're seasoned writers or just starting to explore poetry, this course promises a summer filled with inspiration, creativity, and fun!	Photoy

PUZZLES WITH YOUR PEERS: 11AM - 12PM Recommended Grades 3-8	TUITION: \$197.00
Get ready to twist, turn, and think outside the box in this exciting puzzle adventure! From colorful jigsaw puzzles to tricky Sudoku, mind-bending brain teasers, and fun logic challenges, this class will keep your brain buzzing and your curiosity soaring. Each day brings new engaging and interactive puzzles that will test your problem-solving skills and creativity.	

SCREENWRITING: 9AM - 10AM Recommended Grades 4-8	TUITION: \$197.00
This class will work on developing writing skills for the screen. In this class students will primarily be learning how to translate story ideas into screenplays. Students will learn professional screenplay formatting. We will also focus on basic story structure and telling more compelling stories. Some of the time in this class will also be used to film and edit the stories that the students have written.	SCRIPT

SINGING WITH GLEE: 11AM - 12PM Recommended Grades 2-8	TUITION: \$197.00
In this course, students will form a "Glee Club"- style musical theater and pop singing ensemble. Students will learn age appropriate singing technique while having fun singing together!	

TECH-TASTIC SUMMER: UNLEASH YOUR CREATIVE SPARK!: 10AM - 11AM - Recommended Grades 4-6	TUITION: \$197.00
Unlock the power of technology in this fun and interactive course! Through hands-on activities and engaging projects, students will explore popular Google applications, including Docs, Slides, Forms, Drawings, and Freeform, while also practicing their typing skills! Students will learn to create colorful documents, design dynamic presentations, and express their creativity with digital art tools. They'll also practice teamwork and problem-solving as they work together on fun group projects, all while building essential digital skills in a supportive and age-appropriate environment! *Students who attend any Scotch Plains-Fanwood public school must bring their charged school-issued iPad to the course each day. Students residing in SPF who attend private school or students outside of Scotch Plains-Fanwood will be able to use a district iPad during the course.	

TECH-TASTIC SUMMER: UNLEASH YOUR CREATIVE SPARK! Jr.: 9AM - 10AM - Recommended Grades 1-3	TUITION: \$197.00
Unlock the power of technology in this fun and interactive course! Through hands-on activities and engaging projects, students will explore popular Google applications, including Docs, Slides, Forms, Drawings, and Freeform, while also practicing their typing skills! Students will learn to create colorful documents, design dynamic presentations, and express their creativity with digital art tools. They'll also practice teamwork and problem-solving as they work together on fun group projects, all while building essential digital skills in a supportive and age-appropriate environment! *Students who attend any Scotch Plains-Fanwood public school must bring their charged school-issued iPad to the course each day. Students residing in SPF who attend private school or students outside of Scotch Plains-Fanwood will be able to use a district iPad during the course.	

THE HUNGER GAMES: 12PM - 1PM Recommended Grades 5-8	TUITION: \$197.00
Welcome to "The Hunger Games!" This course will allow students to engage in multiple sports and activities that require teamwork to win! From kickball to dodgeball, from touch football to soccer, we have it all! Who has what it takes to win "The Hunger Games?!"	

THE HUNGER GAMES, Jr.: 11AM - 12PM Recommended Grades 2-4	TUITION: \$197.00
Welcome to "The Hunger Games!" This course will allow students to engage in multiple sports and activities that require teamwork to win! From kickball to dodgeball, from touch football to soccer, we have it all! Who has what it takes to win "The Hunger Games?!"	

VIDEO EDITING: 10AM - 11AM Recommended Grades 4-8	TUITION: \$197.00
Students will learn how to edit using Final Cut Pro as well as special effects graphics in Motion. Participants will also come up with original ideas that will involve some planning, writing, and filming, but the primary focus of this class will be computer based with video editing.	

VIRTUAL PASSPORT - LET'S TAKE A TRIP: 12PM - 1PM Recommended Grades 3-8	TUITION: \$210.00
Stamp your passport and join us as we explore different places while never leaving SPF. We'll go on virtual field trips and learn about different places and cultures through art, music and food. The course instructor will reach out prior to the course beginning to discuss any food allergies.	PASSFORI,

Keeping scrolling for information on our Award Winning Band Program

THE SPF SUMMER INSTRUMENTAL MUSIC SCHOOL MONDAY, JUNE 30 - THURSDAY, JULY 24 8:30AM-12:30PM

Student performance - Thursday, July 24th in the evening.

CLASS LOCATION: Scotch Plains-Fanwood HS - Band Room and adjacent areas

Instructors will include music teachers in Scotch Plains-Fanwood Public Schools with expertise in brass, percussion, woodwind instruments, and jazz!

Instructors:

John Gillick Durand Thomas Trey Shore



Each grade(s)/level(s) appropriate workshop will encompass a GROUP LESSON AND BAND EXPERIENCE for a tuition of \$197.00 per class unless noted otherwise.

A student who wishes to enroll in both the Grades 7-9 Advanced Band and Jazz Band can do so for a combined tuition of \$298.00. *This combined tuition does NOT apply to students enrolled in both the Grades 5-6 Intermediate Band and Jazz Band.

INSTRUMENTAL MUSIC SCHOOL SCHEDULE			
WORKSHOP & RECOMMENDED GRADE LEVEL	TIME	TUITION	
Group Lessons and Beginner Band: Grade 4	8:30AM-9:45AM	\$197.00	
Group Lessons and Intermediate Band: Grades 5-6	9:00AM-10:15AM	\$197.00	
Group Lessons and Advanced Band: Grades 7-9	10:00AM-11:45AM	\$197.00	
Beginner and Advanced Jazz Band: Grades 6-9 Students enrolled in this class will be evaluated by the instructors to determine their level of proficiency. Students will be placed according to their level. Advanced Jazz Band is for students who have had previous Jazz Band experience at Terrill or Nettingham.	11:00AM-12:30PM	\$197.00	
Grades 7-9 Advanced Band and Jazz Band <i>Combination</i>	10:00AM-12:30PM	\$298.00	

When completing the ONLINE REGISTRATION FORM, please indicate the time of the Group Lesson & Band workshop and the tuition. Also, please note the instrument(s) that your child will be playing.

REGISTRATION INFORMATION

Please register your student for the Creative Summer Workshops and/or the Instrumental Music School by visiting the online registration link: PaySchools Events.

PAYMENT INFORMATION

There are two options for tuition payments: online or via mail-in check.

Online Payment Option:

For your convenience, we have a secure internet-based payment system: payschoolscentral.com. This allows you the option of paying fees for your child's creative summer workshops on-line via credit card or e-check.

The website for registration is <u>PaySchools Events</u>. You should have the following information available:

- ➤ Your name, address & phone (parent/guardian)
- ➤ Emergency contact information
- > Family physician information
- ➤ Debit card, credit card, or Checking Account information
- > Your email address
- ➤ Your child's:
 - Date of Birth
 - School
 - Grade Level
 - First & Last Name (as in student database)
- ➤ If your child signed up for our Instrumental Music program, you will also need to indicate the instrument that he/she will be playing.

Please note: Our online registration system, Payschools Events charges a flat 3.9% credit card transaction fee PER ORDER TOTAL. Paying by check does not accrue a fee, however, returned checks incur a \$50 charge. Everyone that registers is charged a .75 cent processing fee PER CLASS registration regardless of how you pay.

Mail-In Check Payment Option: * Use the discount code PAY BY CHECK at checkout

Payment must be received within 7 days of registration and include the \$0.75

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Please make check for the <u>Creative Summer Workshops and the SPF Summer Instrumental Music School</u> **payable to "Creative Summer Workshop"** and mail to:

Dr. Wayne Mallette
Creative Summer Workshops
667 Westfield Road
Scotch Plains, NJ 07076